



REFUNDS

Students who rescind their decision to enroll at University of Saint Katherine by providing a written notification of withdrawal to the Office of the Registrar before (a) any of their courses meet for a second-class session or (b) the seventh day after enrollment, whichever is later, will be entitled to a 100% refund of all non-federal financial aid monies paid less the \$350 enrollment fee. Refunds are made according to the following schedule as set forth by the California Private Postsecondary Education Act of 2009.

Mid-semester Period: Students who provide written notification of withdrawal to the Office of the Registrar after the “Right to Cancel” period by the end of the seventh week of the 15-week semester will only be held financially liable to the University for the costs associated with the number of class weeks that have transpired between the semester’s first day of classes and their withdrawal date. This interval will be considered the students’ registration period. The registration period is based on the number of weeks between (1) when the semester starts, which is the first day of classes, (2) the number of full weeks prior to the students’ official withdrawal date.

Students whose payments to the University for the semester have exceeded the costs incurred for their enrollment period will be entitled to a pro rata refund. Those whose enrollment period costs have exceeded their payments will be required to pay the balance owed to the University.

Because full-time students’ tuition amounts to \$830 per week, the University will determine the tuition a full-time student has accrued by multiplying the number of full weeks - those starting on Monday and ending on Friday in the student’s registration period by \$830. The University will calculate the fees students incurred by dividing the sum of the semester’s refundable fees by 15 (i.e., the number of weeks in the semester) and then multiplying the dividend by the number of full weeks in their registration period. Students’ balances will be computed by subtracting the tuition and refundable fees they accrued during their registration period from the amount of tuition and refundable fees they paid.

Students owed a refund will be sent their reimbursement within 30 calendar days of their withdrawal date. Students who have a balance due on their account will have 60 calendar days from their withdrawal date to pay the University.

Post-refund Period: Students who provide written notice of withdrawal to the Office of the Registrar after the seventh week of the semester, or who fail to provide any written notice will not be eligible for a refund. Moreover, they will be held liable for tuition and fees for the full semester (even if they have stopped attending classes).